

# Emergency Management Plan

## 202.1 PURPOSE AND SCOPE

This policy clarifies the role of the Reno Police Department and responsibilities of its members pertaining to large-scale emergencies and the State Comprehensive Emergency Management Plan (SCEMP) (NRS 414.020).

## 202.2 POLICY

The Reno Police Department will prepare for large-scale emergencies within and outside its jurisdiction through planning and mutual cooperation with other agencies.

The City Emergency Management Plan complies with the SCEMP (NRS 414.090). This plan provides guidance for City emergency operations within and outside its borders as may be required.

[Reno Police Department Procedures Manual: 200.1 EMERGENCY MANAGEMENT PLAN PROCEDURE](#)

## 202.3 NEVADA INTRASTATE MUTUAL AID SYSTEM

The Chief of Police or the authorized designee shall coordinate efforts with City personnel in participating in the Nevada Intrastate Mutual Aid System (NIMAS) (NRS 414A.120).

The Chief of Police or the authorized designee shall ensure that the department:

- (a) Is available to provide intrastate mutual aid in response to a request from another NIMAS agency or at the direction of the Division of Emergency Management.
- (b) Provides training identifying a member's role within NIMAS.
- (c) Actively monitors events in the state to determine the possibility of requesting or providing intrastate mutual aid.
- (d) Maintains a current list of personnel and equipment available for NIMAS and provides it to the City annually.
- (e) Participates in joint planning with the City and other participants in NIMAS, including identifying the department resources, facilities and services that are available to furnish to other participants.

The Department shall promptly respond to a request for intrastate mutual aid, to the extent resources are available, unless such a response would prevent the Reno Police Department from reasonably performing normal operations in the City.

## 202.4 ACTIVATING THE EMERGENCY MANAGEMENT PLAN

The Emergency Management Plan can be activated in a number of ways. For the Reno Police Department, the Mayor, Assistant Mayor, or City Manager may activate the Emergency Management Plan in response to a major emergency and/or disaster.

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Upon activation of the plan, the Chief of Police or the authorized designee should contact the Department of Public Safety, Division of Emergency Management to assist with mutual aid response from local, state and federal law enforcement agencies.

#### **202.4.1 RECALL OF PERSONNEL**

In the event that the Emergency Management Plan is activated, all members of the Reno Police Department are subject to immediate recall to service. Members may also be subject to recall during extraordinary circumstances as deemed necessary by the Chief of Police or designee.

Failure to promptly respond to an order to report for duty may result in discipline.

#### **202.5 LOCATION OF THE EMERGENCY MANAGEMENT PLAN**

The Department shall provide training in the Emergency Management Plan for all supervisors and other appropriate personnel. All supervisors should familiarize themselves with the Emergency Management Plan and the roles police personnel will play when the plan is implemented.

#### **202.6 EMERGENCY MANAGEMENT PLAN REVIEW**

The Chief of Police or the authorized designee shall review the Emergency Management Plan at least once every two years and ensure that the plan conforms to any revisions made by the National Incident Management System (NIMS). The Chief of Police or the authorized designee should appropriately address any needed revisions.

#### **202.7 TRAINING**

The Department should provide annual training on the Emergency Management Plan for all supervisors and other appropriate personnel. All supervisors should familiarize themselves with the Emergency Management Plan and personnel responsibilities when the plan is implemented. Training should incorporate a full or partial exercise, tabletop or command discussion.